

Soverel Harbour Marina Access and Parking Policy

Background:

Access to the Soverel Harbour Marina parking area by those other than slip owners, renters, registered vendors, and guests has been an ongoing problem. Soverel Harbour Marina values the relationships with our neighbors and their guests but the Soverel Harbour Marina Board of Directors (BOD) also has a responsibility to protect the rights and safety of the marina owners by limiting and controlling access to the Marina and its parking area.

It should be noted that there are fewer parking spaces than slips. Unauthorized vehicles further limits parking availability. As a result, slip owners, renters and their guest are being blocked from parking near their vessels.

In order to protect our owners' rights and improve safety and security, pursuant to the governing documents of Soverel Harbour Association, Inc., Soverel Harbour Marina has implemented a new access control system that uses transponders and video surveillance. Access codes and remotes have been eliminated. As part of this new system, Soverel Harbour Marina BOD has defined those who have authorized access to Soverel Harbour Marina and to the parking area. The Access and Parking Policy below will provide the necessary balance for security, safety, protection of slip owners' rights, while at the same time not unnecessarily inconveniencing slip owners, renters or their guests. The BOD will continue to monitor the actual access and parking of the marina and modify the Access and Parking Policy as necessary.

Access to the Marina:

GROUP 1: Those allotted Automatic entry (allocated transponders) are:

- Slip owners.
- Slip renters (monthly or annual slip renters).
- Soverel employees.
- Financial Center shuttle (have easement).
- Slip Owners' shuttle.

A maximum of 3 transponders per slip will be issued to each slip. Owners' and renters' vehicle registration are required for the issuance of each transponder. A fee will apply for each transponder issued. Slip owners and renters may not allow anyone else the use of their transponders. Any transponder use that violates the Marina Access and Parking Policy may be electronically deactivated by Soverel Harbour without further notice.

GROUP 2: This group includes guests and vendors who will be permitted controlled entry thru the south gate by calling on the gate intercom to contact the guard or office to enter the marina.

Vendors will be asked to:

- Register at office.
- Be on site for specific dates and hours.
- Get a pass to display on their dashboard.
- Vendors must have the proper insurance on file or present at the time access is requested.

Emergency access is always available by using the south end call box to contact the office or guard. In all instances, vehicles on the property will be monitored, enforced and recorded by video and marina personnel. Violators will be warned and then towed at the owner's expense. Transponders will be assigned to vehicles, not persons or companies, and a list will be maintained in the office mapping transponder ID to license tag.

This policy is being documented and is available for inspection on the owners section of the website and the marina office. Staff training will be provided so there is clear understanding of the access and parking policy.

Parking Policy and Procedures:

1. No trailer parking is permitted.
2. No storage of tools, tenders or other equipment is permitted in parking areas.
3. Parking is only permitted by slip owners and their approved guests, approved slip renters and their approved guests, vendors and marina personnel. Approved guest and vendor parking is only permitted for **visiting of slip owners' and renters' vessels while parking.** Guests using parking for any purpose **not directly related** to actual visiting of slip owner's or approved renter's vessel is not permitted.
4. Slip owners and renters may not transfer or permit their guest to park in the marina for any other purpose other than as a guest on board their vessel.
5. No oversize vehicles are permitted. Each vehicle must fit within a single parking space.
6. No parking is permitted for accessing adjacent properties.
7. Brokers may not park in the Soverel Marina Parking Lot at times when they are not directly showing or servicing a slip owner's or approved renter's vessel. Brokers maintaining offices in adjacent or neighboring properties must use alternative parking.
8. No parking is permitted in excess of 14 days without the prior written permission of Soverel Harbour Marina. Owners, renters and their guest shall register at the office prior to their departure to obtain a long term parking pass. The parking pass shall be displayed right side up on the dashboard visible to the outside of the vehicle. Parking passes may be issued for the purpose of extended boat trips by the owners, renters and their guest. No storage of vehicles is permitted. Long term parking passes shall be issued at the sole discretion of Soverel Harbour Marina.

The above Access and Parking Policies may only be interpreted by Soverel Harbour Marina's: Management, Dock Master, Attorney and the Board of Directors.

Any violations of the above Access and Parking Policy may result in the vehicle being towed from the marina at the vehicle owner's sole cost. It is the responsibility of the slip owner to make their guest aware of the above Access and Parking Policy.

Soverel Harbour Marina
Board of Directors (BOD)

This document is approved and adopted this 11th day of March 2016 by the Board of Directors of Soverel Harbour Marina Association Inc.

Bob Pietrangelo
President
Soverel Harbour Marina Association Inc.